

Bare Basics Event \$625 (4 hours)

Limited use of any building and camp property including the lodge, barn, waterfront, woods, chapel in the pines, and any dorm rooms for preparations
Six foot rectangular tables and rustic wooden benches
Event Coordinator to help your event run smoothly
Cleaning after your event
Decorating and catering are NOT included in this price

Bare Basics Plus Event \$1200 (4 hours)

Use of any building and camp property including the lodge, barn, waterfront, woods, chapel in the pines, and any dorm rooms for preparations
Six foot rectangular tables and rustic wooden benches
White Linens and Table Skirts for serving tables
Simple Sound System
Cleaning during and after your event
Event Coordinator and staff during event to help your event run smoothly. Staff will assist with cleaning during and after your event.
Decorating and catering are NOT included in this price

Wedding Evening Event \$2500 (9 hours)

Use of any building and camp property including the lodge, barn, waterfront, woods, chapel in the pines, and any dorm rooms for preparations
Six foot rectangular tables and rustic wooden benches
White Linens and Table Skirts for serving tables
Simple Sound System
Valet Parking
Cleaning during and after your event
Event Coordinator and staff during event to help your event run smoothly. Staff will assist with cleaning during and after your event.
Decorating and catering are NOT included in this price

Wedding Day Event \$3000 (16 hours)

Use of any building and camp property including the lodge, barn, waterfront, woods, chapel in the pines, and any dorm rooms for preparations
Six foot rectangular tables and rustic wooden benches
White Linens and Table Skirts for serving tables
Simple Sound System
Valet Parking
Cleaning during and after your event
Event Coordinator and staff during event to help your event run smoothly. Staff will assist with cleaning during and after your event.
Decorating and catering are NOT included in this price

Event Upgrades

Rental of specialty tables such as cocktail tables (\$10 per table), round tables (\$10 per table), black folding chairs (\$3.25 per chair), or white wedding chairs (\$5 per chair).



Specializing in Rustic, Vintage and Unique Weddings & Special Events at Michigan Christian Youth Camp

In order to provide the best experience possible at Birch Valley Events, our maximum capacity is 200 guests. Please understand that we are an alcohol-free campus for any event.

Birch Valley Events will provide a dedicated professional Event Coordinator at no additional cost for your event. Your Event Coordinator will work with you to plan your event, including room set-up, timeline, and details of your event. Your Event Coordinator will contact you approximately three months prior to your event to begin planning. Your Event Coordinator will also work with the vendors of your choice, including wedding coordinators, photographers, florists, bands, Djs, Cake Bakers, and other providers to coordinate move-in, location, and equipment set-up. Your Event Coordinator will be here during your event to ensure that all aspects go smoothly.

Additional attendants or service staff may be requested over and above our normal staffing level for your event. Your Event Coordinator will discuss these charges with you when planning your event. Any unusual service requirements may incur additional charges. Events that take place on New Year's Eve, New Year's Day, Memorial Day, Independence Day, or Thanksgiving Day will be subject to additional labor charges.

Space will be available for move-in at your designated time on the day of the event. If you have chosen Birch Valley Events to handle the decorating, that will be complete at the designated time of your event. Birch Valley Events has a building curfew of midnight. All guests, clients, and vendors must vacate the premises by midnight. We do suggest designating an end time to your event to ensure that no additional fees will occur.

Any time over contract time will result in a \$250 per hour fee. We begin clean up at the end time of the event.

A non-refundable deposit of 50% is required at time of booking. A damage deposit of \$500 is due seven days prior to event and will be returned seven days after event if not needed. Final payment of balance is also due seven days prior to event. In addition, a guaranteed attendance is required seven days prior to your event.

If you choose not to use our decorating services, you must adhere to our guidelines for decorating. No items may be fastened to the wall, hung from the ceiling, or attached to the fireplace without the assistance of Birch Valley Events. A fee will be applied for such services. Candles must be contained in glass coverings. Any removal of trees, shrubbery, or greenery not authorized by Birch Valley Events will result in a forfeit of your damage deposit (\$500). Birch Valley Events encourages the use of bio-degradable materials. A clean-up fee of \$100 or more may be assessed if confetti, balloons, or fireworks are used.

A 3% convenience fee will be added to all credit card transactions.

Please contact Birch Valley Events with any questions regarding these policies.

For more information or to set up your personal consultation
contact Birch Valley Events
www.mcy.org or 810-664-8040