



# Michigan Christian Youth Camp & Retreat Center

Glorifying God by providing an environment that promotes Christian Growth

820 North Lake George Road, Attica, MI 48412

www.meyc.org - 810-664-8040 - meyc@meyc.org

## Application for Camp Use

### Group and Contact Information

Name of Group: \_\_\_\_\_ Age of Campers: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Expected Arrival Date and Time: \_\_\_\_\_

Expected Departure Date and Time: \_\_\_\_\_

All camp rates are based on initial estimates. Final counts will be received closer to your scheduled time (approximately 10 days prior). We must receive application with estimated numbers in order to reserve your dates at camp. Dates are only reserved and held once the initial deposit and application are received. Check in time is after 3 p.m. Check out time is 11 a.m. on last day of registration.

| Total Number of Campers | Estimated Number of Participants (all Ages) |       | Total # of Participants x Nightly Rate | Number of Nights | Total Camp Use Price: (Does not include activities or classes) |
|-------------------------|---|-------|--|------------------|--|
|                         | M   | F     |  |                  |  |
|                         | _____                                       | _____ | _____ x _____<br>Total Rate            | x _____          | \$ _____   |

We require having one adult chaperone of the same gender for every 10 campers (age 17 and younger) that you bring.

**NOTE**

A retreat for more than a total of 4 nights with children under the age of 18, requires the organization, church or school to acquire a license from the State of Michigan. You may contact MCYC for more information on how to apply for license.

### Camp Use Fees

Use of camp for single activity - add \$2 per person to the cost of the activity.

Use of camp for partial day or no overnight stay - \$6.25 per person

Overnight Rates are as follows:

September - May - \$18.75 for one night and \$16.75 for two or more nights.

June - August - \$19 per night.

**School Day Camps and Overnights available at special rates!! - Call Guest Services for details!**

**MCYC Use Only**

Campfire Night & Time \_\_\_\_\_

Dorm Requests \_\_\_\_\_

Deposit Received \_\_\_\_\_ Contract Received \_\_\_\_\_

Confirmation Sent \_\_\_\_\_

## **Food Service**

- Meal times are prearranged with Guest Services so each group is served the best way possible. Times are 8 am/12 noon/5:30 p.m.
- MCYC does not have facilities for groups to do their own cooking. We do have conference rooms that are equipped to do some light cooking. Cooking equipment is provided, including pots/pans and kitchen tools. Fee to use this room is \$50 per visit.
- Meals are served buffet/cafeteria style in Hawley Lodge with a Cook's choice menu.
- Meal periods are shared with groups under most circumstances.
- Should you have Campers with food allergies please communicate this to us at least 10 days in advance.

|           | <b>Please note meals needed and<br/>How many for each meal:</b> | Number of Meals x<br>cost – Ages 6 - 12 | Number of Meals x<br>cost – Ages 13 & up | <b>Total Meal Cost</b> |
|-----------|---|---|--|------------------------|
| Breakfast | S _____ M _____ T _____ W _____ TH _____ F _____ SAT _____      | _____ x \$5.50                          | _____ x \$7.00                           | \$                     |
| Lunch     | S _____ M _____ T _____ W _____ TH _____ F _____ SAT _____      | _____ x \$5.50                          | _____ x \$7.00                           | \$                     |
| Dinner    | S _____ M _____ T _____ W _____ TH _____ F _____ SAT _____      | _____ x \$5.50                          | _____ x \$7.00                           | \$                     |

## **Lodging**

Each cabin is split into dorm style lodging and has their own bathroom and shower facilities. Each lodging area is bunk bed-style sleeping for 13 - 30 people and requires guests to bring their own bedding and toiletries.

- Available from late July - early June.
- A deposit of \$10 per person with a minimum of \$250 is necessary for each group.
- MCYC provides hand soap and paper towels in each room.
- MCYC is a non-smoking and non-alcohol facility. Failure to adhere to policy may result in dismissal from camp without refund of stay.
- **Pets of any kind are not permitted at camp.**
- Capacity of 300 campers from Mid-April through Labor Day weekend. From Labor Day to Mid-April capacity is 210.

## **Meeting Facilities**

| Meeting Rooms     | Capacity | Rate per Stay |
|-------------------|----------|---------------|
| Conference Room 5 | 40       | \$50          |
| Conference Room 6 | 60       | \$50          |
| Nurse's Lounge    | 25       | \$25          |

\*\*There is a \$50 cleanup charge in addition to the room fee if you are cooking in a conference room.

|                                |                  |
|--------------------------------|------------------|
| <b>Meeting Rooms Requested</b> | List rooms here: |
|--------------------------------|------------------|

## MCYC Activity Costs

For program descriptions, please refer to the last two pages.

| Program   | Length of Program | Min/Max Participants | Number of Participants |   |        | Total Participants | Cost                        | Subtotal |
|---|-------------------|----------------------|------------------------|---|--------|--------------------|-----------------------------|----------|
|   |                   |                      | Children               | + | Adults |                    |                             |          |
| <b>Low Elements</b>                                     | 1 - 3 Hours       | 6/12                 |                        | + |        | =                  | \$4 - \$8<br>Call for Price |          |
| <b>Paintball</b>  | 3 Hours           | 8/25                 |                        | + |        | =                  | Call for Price              |          |
| <b>Orienteering</b>                                     | 3.5 Hours         | 12/48                |                        | + |        | =                  | \$6.25                      |          |
| <b>Compass Skills</b><br>Pre-requisite for Orienteering | 1 Hour            | 8/16                 |                        | + |        | =                  | \$2.00                      |          |
| <b>Adventure Challenge</b>                              | 3 Hours           | 8/16                 |                        | + |        | =                  | \$5.75                      |          |
| <b>Archery</b>  | 1 Hour            | 8/12                 |                        | + |        | =                  | \$3.50                      |          |
| <b>Hayride</b>  | 20 - 30 Min       | 8/20                 |                        | + |        | =                  | \$2.00                      |          |
| <b>Swimming</b>   | 1 HR 30 Min       | Up to 25             |                        | + |        | =                  | \$65                        |          |
| <b>Swimming</b>   | 1 HR 30 Min       | 26 - 50              |                        | + |        | =                  | \$150                       |          |
| <b>Swimming</b>   | 1 HR 30 Min       | Over 50              |                        | + |        | =                  | Call for Price              |          |
|   |                   |                      |                        |   |        |                    |                             |          |

## Nature Classes

| Program                             | Length of Program | Min/Max Participants | Number of Participants |   |        | Total Participants | Cost   | Subtotal |
|-------------------------------------|-------------------|----------------------|------------------------|---|--------|--------------------|--------|----------|
|                                     |                   |                      | Children               | + | Adults |                    |        |          |
| <b>Wild Birds</b>                   | 1 Hour            | 6/18                 |                        | + |        | =                  | \$2.50 |          |
| <b>Insects</b>                      | 1 Hour            | 6/18                 |                        | + |        | =                  | \$2.50 |          |
| <b>Michigan Mammals</b>             | 1 Hour            | 6/18                 |                        | + |        | =                  | \$2.50 |          |
| <b>Trees</b>                        | 1 Hour            | 6/18                 |                        | + |        | =                  | \$2.50 |          |
| <b>Edible Plants</b>                | 1 Hour            | 6/18                 |                        | + |        | =                  | \$2.50 |          |
| <b>Owls, Hawks, Eagles and Bats</b> | 1 Hour            | 6/18                 |                        | + |        | =                  | \$2.50 |          |
| <b>Reptiles &amp; Amphibians</b>    | 1 Hour            | 6/18                 |                        | + |        | =                  | \$2.50 |          |
| <b>Wetland Wonders</b>              | 1 Hour            | 6/12                 |                        | + |        | =                  | \$3.50 |          |
|                                     |                   |                      |                        |   |        |                    |        |          |

## Experiencing History & Animal Adventures

| Program                        | Length of Program | Min/Max Participants | Number of Participants |   |        | Total Participants | Cost   | Subtotal |
|--------------------------------|-------------------|----------------------|------------------------|---|--------|--------------------|--------|----------|
|                                |                   |                      | Children               | + | Adults |                    |        |          |
| <b>Candle Making</b>           | 1 Hour            | 6/14                 |                        | + |        | =                  | \$2.75 |          |
| <b>Leather Craft</b>           | 1 Hour            | 6/20                 |                        | + |        | =                  | \$3.50 |          |
| <b>Rope Making</b>             | 1 Hour            | 8/16                 |                        | + |        | =                  | \$2.50 |          |
| <b>Dairy Farm</b>              | 1 Hour 15 Min     | 6/24                 |                        | + |        | =                  | \$4.50 |          |
| <b>Petting Farm w/ hayride</b> | 1 Hour 30 Min     | 8/20                 |                        | + |        | =                  | \$3.75 |          |
|                                |                   |                      |                        |   |        |                    |        |          |

## Horsemanship Program

| Program  | Length of Program | Min/Max Participants | Number of Participants |   |        | Total Participants | Cost    | Subtotal |
|--|-------------------|----------------------|------------------------|---|--------|--------------------|---------|----------|
|  |                   |                      | Children               | + | Adults |                    |         |          |
| <b>Horsemanship Class</b>  | 1 Hour            | 10/22                |                        | + |        | =                  | \$3.50  |          |
| <b>30 - Minute Trail Ride<br/>Must be 8 or older</b>   | 45 Minutes        | 6/8                  |                        | + |        | =                  | \$10.00 |          |
| <b>Horse Walk<br/>5 - 7 years old</b>  | 10 - 15 minutes   | 2/3                  |                        | + |        | =                  | \$6.00  |          |
| <b>Jr. Horse Fan Badge</b><br>A CHA certified instructor discusses horse care, riding gear for fun and competition, equine careers, a trail ride, and more!                            | 2 Hours           | 5/10                 |                        | + |        | =                  | \$25.00 |          |
| <b>Jr. Horse Rider Badge</b><br>Above, with information on grooming, anatomy, and preventative care and of course a trail ride!  | 3 Hours           | 5/10                 |                        | + |        | =                  | \$35.00 |          |
| <b>Brownie Try-It Badge</b><br>An overall animal adventure. Includes petting farm, discussion of care and well being of various animals at our petting farm. A horse walk is included. | 2 Hours           | 5/8                  |                        | + |        | =                  | \$15.00 |          |
|  |                   |                      |                        |   |        |                    |         |          |

## **Policies**

### **PLEASE REVIEW ALL INFORMATION CAREFULLY**

#### **Guidelines**

- A tentative number in your group is required at time of application. A final count for meals is required 10 days prior to retreat date. If final count for meals drops below indicated number at time of retreat, a 5% variance will be allowed.
- An agenda or schedule that has been established by a group will need to be given to Guest Services no later than 30 days prior to retreat date. This will help us schedule requested events from MCYC as well as meals.
- The group will be responsible for registration of guests at their designated meeting site.
- Additional rooms beyond what is needed for your group could incur a charge of \$50 per room per visit.
- Use of MCYC audio/video equipment may incur a charge of \$25 per stay.
- Groups will be invoiced upon arrival to camp. Final payment is required at that time.
- **MCYC is a totally smoke free facility and has a no-alcohol policy.**
- **All campers and adults that participate in an activity or class that is given by MCYC will need to have an activity release form.**
- Copy Services are available through Guest Services during meal times at a cost of \$.10 for B & W and \$.25 for color.
- Lost and Found will be kept for 7 days. Any lost articles will be returned via USPS at the cost of the guest. Any items left more than 7 days will be discarded or donated.
- Wireless service is provided at Hawley Lodge. Please ask for network password and network ID should you need it.
- All rates are subject to change, though advance notice will be given.

#### **Application and Deposit**

- Requested dates are not secured until both a signed application and deposit are received.
- Deposits received to secure your overnight retreat dates will be applied to your final invoice.
- Applications received less than 30 days from date may not have all programs available.
- Any changes to schedule less than 14 days to event could be charged a \$25 administrative fee. This will be discussed by Guest Services prior to changes being made.
- A deposit of \$10 per person with a minimum of \$250 is necessary for each group.

#### **Cancellation Policy**

- When it is necessary that a group cancel a retreat, deposits are refundable up to 30 days prior to retreat less a 50% administrative fee. Some groups may have to provide a second deposit closer to date of retreat. This will be determined by Guest Services based on group size.
- With cancellations, deposits may be transferred to a future date only when notice of cancellation has been given on or before specified date on preliminary invoice. However, second cancellation will forfeit deposit.
- If it is necessary for MCYC to cancel a retreat, a full refund will be given.

#### **Check-In**

- Is at Hawley Lodge upon arrival. Check in prior to 3 p.m. on day of arrival may incur additional charges. Payment is expected at this time. Please allow 10 - 15 minutes for check-in.
- Have activity release forms ready for review. Discuss any concerns at this time that you may have with allergies or activity levels of campers with Guest Services.
- Receive final schedule for your visit if necessary.
- This is a good time to get any sports equipment that you may need or reserve it for the following day.

#### **Check out**

- Check out is at 11 a.m. on last day of stay. Late checkout please arrange with Guest Services. Additional charges may apply.

#### **What is expected at check-out and during your stay?**

- Wipe down sinks, take out trash to outside trash cans, sweep floors, turn off all lights.
- Mop floors only if there is standing water in room or bathroom. Mops are located outside of rooms.
- Bring room keys to Guest Service office and leave in tray or drop off with Guest Services. Lost keys cost \$25 to replace.
- If you used a conference or meeting room it is expected that all chairs and tables are put away as they were when you came. Refrigerator, sink, coffee maker, microwave and stove should be cleaned. Cleaning supplies are below sink. It is not necessary to vacuum, however please sweep up as best as possible.

We hope that your stay with us is safe and enjoyable. If an injury should occur at MCYC during your stay you must report the injury immediately to Guest Services. An injury report may need to be filled out. Please contact us if you have any questions.



## MCYC Program Descriptions

**Low Elements** - A low initiative course designed to challenge the individual and build self-confidence and communication in a group supportive setting. **Available year round weather permitting. NEW IN 2011!!**

**Paintball** - A great teambuilding event for ages 10 and up. We have two different courses that will challenge your group to work as a team and step out of their current environment. Call for pricing. **Available year round. NEW IN 2011!!**

**Orienteering** - Campers are given a topographical map of the camp with the layout of the course. They have three hours to collect cards from each point in numerical order. *Compass skills is a pre-requisite for this activity.* **Available year round weather permitting.**

**Compass Skills** - Campers are taught the skills that are required for traveling through a wilderness area by reading a topographical map and using a compass. **Available year round weather permitting.**

**Adventure Challenge** - Campers go through a series of initiative games/activities and outdoor elements designed to work on teamwork, trust, cooperation, communication, and problem solving. **Available year round weather permitting.**

**Archery** - Learn the basics of this sport, including proper stance, holding the bow, nocking an arrow, drawing the bow, aiming, releasing and follow-through. **Available April 17 - October. Weather permitting.**

**Hayride** - A 20 - 30 minute ride in a tractor drawn hay wagon through the camp. **Available year round weather permitting.**

**Swimming** - Our lakefront swimming area is available from May 15 - Labor Day Weekend. We provide lifeguards for all groups. Groups provide aquatic supervisors (adults) to help. **Canoeing and swimming is not done at the same time.**

**Wild Birds** - Campers learn the thrill of attracting dozens of different types of wild birds to their own backyard. **Available year round.**

**Insects** - Creepy crawly six-legged critters! Why did God put them here? Are they helpful or destructive? Find out lots of fascinating facts about the insect world. **Available year round.**

**Michigan Mammals** - Mammals all share the characteristics of being warm blooded, having body hair, and suckling their young. You will be fascinated by what you will learn and surprised by the misconceptions you may have about these amazing mammals. **Available year round.**

**Trees** - Trees are all around us, but do we really know what makes a tree different from other plants? Life as we know it could not exist without trees. **Available year round.**

**Edible Plants** - Campers are taught about plants you can eat out in the fields, woods, or waters. The world is full of things for us to use and wild plants are just one of them. **Available year round.**

**Owls/Hawks** - Some of these birds are near extinction. You will be surprised as you explore the myths and stranger than fiction truths about these exciting creatures of the air. **Available year round.**

**Reptiles & Amphibians** - Many do not know the difference between these two classes of vertebrate. Frogs, toads, snakes, lizards, turtles...which are reptiles and which are amphibians? Learn the different habitats, functions, and characteristics of these animals. **Available year round.**

**Wetland Wonders** - Explore the natural habitats many wetland creatures like frogs, snakes, and reptiles live in. Visit our wetlands and see how the plants and animals are adapted for life in the open and live in our wetland community. ***Boots highly suggested.*** **Available mid-April through mid-November. Weather permitting.**

**Candle Making** - Campers are instructed in the history of candle making and given the opportunity to make a dipped candle of their own to take home! **Available year round.**

**Leather Craft** - Campers are instructed in the history of leather crafting and will complete a souvenir to take home. **Available year round.**

**Rope Making** - Campers are instructed in the history of rope making and each group will make a rope to enjoy as a group at the end of the class. **Available year round.**

**Dairy Farm** - Campers are taken on a tour of a local working dairy farm with an explanation of the milk production process from the cow to the truck. Campers will have the opportunity to pet calves and possibly even see a calf born!! Note: This is an off-site event and transportation is provided for paying campers only. If there is space, adults are happy to come.

## MCYC Program Descriptions - Continued

**Petting Farm with Hayride** - Opportunity for any group using the camp to have a hands-on learning experience with farm animals. Small groups are taken to the farm where they can pet and interact with the animals. They are told about the animals and their characteristics. Campers are transported in our hay wagon to and from the petting farm. Weather permitting for the hay ride.

**Horsemanship Class** - Campers are instructed in what is involved in owning, caring for, and riding a horse. Three main areas are covered:

**Care** - Food, shelter, and medical needs of the horse.

**The relationship between man and horse** - Understanding how a horse thinks and acts so we know how to react around them.

**Riding a horse** - Grooming, saddling, bridling, and basic riding skills.

**Trail Rides** - Campers will be led on a 30-minute trail ride through the camp by our trained wranglers. Campers **MUST** be at least 8 years old to ride. **Available year round weather permitting.**

**Horse Walks** - Campers who are not yet old enough to go on a trail ride may be lead on a walk by one of our wranglers. **Campers MUST be at least 5 years old. Available year round weather permitting.**

## Scout Badges

### Jr. Horse Fan Badge

Your troop will have the opportunity to sit down with our CHA certified instructors and discuss how to take care of a horse and what to wear when riding, both for fun and for competition. We will also discuss possible equine careers and the role horses have played in history. The girls will then get to enjoy a 30 - 40 minute horse ride first hand as they ride through the woods on our property led by our wranglers.

**Minimum charge of 5 campers.**

### Jr. Horse Rider Badge

This class will go more in depth on the care and maintenance of owning a horse. We will discuss horse grooming and horse anatomy, specifically in regards to preventive measures. The girls will then go on a 45 - 60 minute horse ride across our property.

**Minimum charge of 5 campers.**

### Brownie Try-It Badge

Brownies are encouraged to come to MCYC for an overall Animal Adventure. They will visit our petting farm and discuss what each animal requires for their care and well-being. The girls will also be led on a horse walk. A horse walk consists one of our wranglers guiding the horse on a lead rope while the "rider" holds the rein. This is an excellent introduction to the joy of horse riding.

**Minimum charge of 5 campers.**

**One campfire is available to groups at no charge during your stay.  
Please make arrangements through Guest Services for your time and day.  
Space is limited, so it is on a first come, first serve basis.**